



THOMAS M. KNIGHT, SHERIFF

SARASOTA COUNTY SHERIFF'S OFFICE

Post Office Box 4115

Sarasota, Florida 34230-4115

Telephone (941) 861-5800 Fax (941) 861-4018

VOLUNTEER APPLICATION

LAST NAME _____ FIRST NAME _____

ADDRESS _____

TELEPHONE _____ DATE OF BIRTH _____

In what section of the Sheriff's Office are you interested in volunteering?

RESIDENCY

(Circle One)

Year Round

Seasonal

If Seasonal, Specify Number of Months Away _____

PHYSICAL LIMITATIONS

(Check All That Apply)

Hearing
 Sight
 Walking

Standing
 Heart Condition
 Other (Please Specify) _____

EMERGENCY CONTACT INFORMATION

NAME _____

ADDRESS _____

PHONE _____ RELATION TO VOLUNTEER _____

VOLUNTEER EXPERIENCE

AGENCY	TO	FROM	POSITION	DUTIES

EMPLOYMENT HISTORY

AGENCY	JOB TITLE	#YEARS	DUTIES/RESPONSIBILITIES

EDUCATION/SPECIALIZED TRAINING

INSTITUTION	FROM	TO	# YEARS	DEGREE/DIPLOMA/CERTIFICATE

SPECIAL SKILLS, TRAINING, INTERESTS, OR HOBBIES:

REFERENCES

(Preferably Former Employers Including Unpaid Positions)

NAME	TELEPHONE	YEARS KNOWN

AVAILABILITY

	MON	TUE	WED	THUR	FRI	SAT	SUN
MORNING							
AFTERNOON							
EVENING							

TRANSPORTATION

CAR WALKING
 BUS OTHER

HOW DID YOU LEARN ABOUT THIS VOLUNTEER POSITION?

PUBLICITY WORD OF MOUTH OTHER

HAVE YOU EVER BEEN CONVICTED OF A FELONY?

YES NO If yes, please explain _____

SIGNATURE OF VOLUNTEER _____ DATE _____

SARASOTA COUNTY SHERIFF'S OFFICE
INITIAL VOLUNTEER IN DOCTRINE/TRAINING

1. It is the primary mission of the Sarasota County Sheriff's Office to provide help and service to the people of Sarasota County.
2. Volunteers provide a wide variety of functions in various divisions of the Sheriff's Office.
3. The community may perceive volunteers as a public relations representatives.
4. Authority and Latitude: Volunteers are not police officers and have no police authority of any kind.
5. Volunteers must fill out an application similar to the one that is completed by employee applicants.
6. Volunteers must pass a complete background check.
7. Volunteer hours worked must be reported on a monthly basis. A cumulative yearly total is maintained.
8. Sheriff's Office volunteer shirts will be issued to designated volunteers. They are to be worn only when scheduled duty is being performed. Volunteers not issued department shirts, will dress, in a manner consistent with the civilian employees of the Sheriff's Office.
9. Information relating to police incidents or activities is strictly confidential and is discussed only when appropriate in the office.

STATEMENT OF CONFIDENTIALITY

POLICY: It is the policy of the Sarasota County Sheriff's Office to maintain strict confidentiality in all matters involving, or pertaining to, policy actions, including reports, telephone conversations and suspects.

1. No volunteer will discuss any office related information except his/her supervisor or other members of their division.
2. Volunteers shall not discuss office related information with their families nor with any others except as stated in item number one above.
3. The confidentiality of all reports shall be maintained as per Sarasota County Sheriff's Office policies.

The above has been explained to me. I have read and understand the above instructions.

Signature of Volunteer _____

Date _____